

**DANGEROUS GOODS SAFETY ADVISER
EXAMINATION**



APPLICATION FORM
EXAMINATION DATE – 19th June 2014
CLOSING DATE – 29th May 2014

PLEASE COMPLETE IN CAPITALS
(IT IS IMPORTANT THAT YOU READ THE INFORMATION ON THE GUIDANCE NOTE)

CANDIDATE NUMBER

If you have sat a DGSA Examination before please insert
Candidate number

Title:
Mr/Mrs/Ms/Other

Surname

First Name (s)

Date of Birth

Extend the validity date of your certificate

Yes No

Address

TOWN/CITY

Region

Postcode

Telephone Number

E-mail Address

Country of Birth

Nationality

2 EXAMINATION DETAILS (Please tick the subjects you wish to enrol for)

S001 Core

S005 All Classes

MODE (tick one box only)

S002 Road

S003 Rail

S004 Inland Waterways

Fees

1 Subject £105

2 Subjects £210

3 Subjects £285

***4 Subjects £390**

***Please note that all requests to sit 4 examinations need to be approved by SQA**

3 EXAMINATION CENTRE DETAILS

I wish to sit the examination(s) at: *(You must provide two choices and may be allocated your second choice)*

1	Centre Name		Centre Number	
2	Centre Name		Centre Number	

I confirm that the information given in this form is correct

Signed

Date

NOTES ON COMPLETION

1 CANDIDATE DETAILS

Title	delete as appropriate or insert your title
Candidate number	applies to candidates who have previously applied to sit the examination.
Address	insert the address (including postcode) you wish your results to be sent to.
Telephone number	please give a daytime number we can use if we need to contact you.

2 EXAMINATION DETAILS

To qualify as a DGSA or to extend the validity of your previous certificate, you must pass three subjects as follows:

Core

One mode paper – Road *or* Rail *or* Inland Waterways

One class paper – All Classes

You do not have to sit all three at one sitting, but you must achieve three passes within 12 months to qualify.

If you are revalidating your previous certificate, the earliest you can apply is 12 months before the validity date of your certificate expires.

You may apply to sit more than one mode or one class paper on one date providing the centre and the invigilator can accommodate the additional time. Upon receipt of your application form, SQA will check and advise you.

3 EXAMINATION CENTRE DETAILS

Please insert the examination centre you would like to sit at from the list provided. You must provide a choice of venues, with your preferred option first. Candidates should note that the availability of venues is dependent on the number of candidates. **It is important that you check the centre address on your confirmation letter, as it may not be your first choice.**

Examination Fees (are VAT exempt)

Please enclose a cheque or postal order, payable to the SQA, for the appropriate fee.

We also accept debit/credit card **except American Express or Solo** – Phone 0345 270 0123

£105 for one examination

£210 for two examinations

£285 for three examinations on one date

Unsigned applications and applications without the correct fee will not be accepted.

PLEASE NOTE THAT PUBLISHED INFORMATION ABOUT THE EXAMINATION – INCLUDING THE PERMITTED EXAMINATION MATERIAL - MAY CHANGE FROM TIME TO TIME. YOU MUST MAKE SURE THAT YOU HAVE UP TO DATE COPIES. YOU CAN CHECK THIS BY CALLING THE NUMBER OVERLEAF.

GENERAL NOTES

Organisations may wish to submit multiple applications on behalf of candidates. In this case, you should ensure that each candidate completes an application form and that the appropriate fee is submitted with the forms.

Refunds

Examination fees may be refunded or transferred to a later diet **ONLY** when you are prevented, by accident or illness, from attempting the examination(s) you applied for. A fee of £10 will be charged for administration.

Application for refunds or transfer of fees must be submitted with a medical certificate.

If you choose to transfer the fees to a later diet, you must attempt the examination(s) within six months of your original examination date. Transfers will incur a £10 transfer fee.

You are advised to wait for your results before applying to resit any examinations, as fees are non-refundable. Results will be issued approximately eight weeks after the examination date.